

CURRICULUM VITAE

Name : Jane KatungeMutuku
Address : P.O Box 136-90100
Machakos
Cell phone : 0733904864/ 0722963843
Email : katungejane@yahoo.com
Date of birth : 17th April, 1970
Marital status : Married
Nationality : Kenyan
Religion : Christian
Gender : Female

COMPETENCES

- ❖ Long, progressive & successful teaching career.
- ❖ Proficiency in Information Communication Technology (ICT).
- ❖ Fluent in English & Kiswahili (written and spoken).
- ❖ Experienced examiner with Kenya National Examination Council (KNEC) and Machakos University

EDUCATIONAL BACKGROUND

2013 - Date **University of Nairobi**
PhD studies in Business Administration (Ongoing)

2007- 2010 **University of Nairobi**
Master in Business Administration (Accounting)

2002-2003 **Kenyatta University**
Post Graduate Diploma in Education (PGDE)

1990-1995 **University of Nairobi**
Bachelor of Commerce,second class honours (Upper division)

1986-1989 **Bura Girls' High School**
Kenya Certificate of Secondary Education (KCSE) Passed (B
plain)

1977-1985 **Tsuini Primary School**
Kenya Certificate of Primary Education (KCPE) passed (53)
points

PROFESSIONAL QUALIFICATION

2002-2003 **Kenyatta University**
Post Graduate Diploma in Education (PGDE)
Accounting & Commerce

2011 - 2015 **Kenya Accountants and Secretaries Examination Board**
(KASNEB)
CPA Finalist

WORKING EXPERIENCE

January 2013 to date: **Machakos University**
Lecturer: Accounting, Financial Management
& Research Supervision.
Employer: Machakos University Council

February 2015 to date: **Machakos University**
Assistant School Examinations Coordinator
(School of Business and Economics)

Sept 2009 - Dec 2012 **Machakos Technical Training Institute**
Lecturer : Accounting and Finance

February 2006-Aug 2007: **Olkejuado Boys High School**
Teacher: Business Studies
Employer: Teachers Service Commission

May 1996- Jan 2005: **Gitwe Girls' Secondary & Technical Training**

Institute

Teacher: Accounting & Commerce

Employer: Teachers Service Commission

HOBBIES

1. Reading
2. Traveling

REFERENCES

1. Prof. Erasmus Kaijage
Dept of Accounting & Finance
University of Nairobi
P.O Box 30197
Nairobi, Kenya
2. Dr. James Kilika
Kenyatta University
P.O Box 43844-00100
Nairobi, Kenya