

# CURRICULUM VITAE

<b>CONTACT INFORMATION</b>	
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<b>PERSONAL INFORMATION</b>	
<b>Date of Birth:</b>	29/09/1967
<b>Place of Birth:</b>	Kapseret, Uasin Gishu County
<b>Citizenship:</b>	Kenyan
<b>Sex:</b>	Male
<b>Optional Personal Information</b>	
<b>Marital Status:</b>	Married
<b>Spouse's Name:</b>	Regina Jepkirui Koech
<b>Language:</b>	Nandi, Swahili & English (written & spoken)

## EDUCATIONAL BACKGROUND

**July 2006- July 2010: KENYATTA UNIVERSITY, Nairobi, (Kenya):**  
Doctor of Philosophy (PhD).

**2001- 2003: UNIVERSITY OF NORTHERN IOWA, Cedar Falls (USA)**  
Master of Arts in Education (Curriculum & Instruction)

**1991-1993: MOI UNIVERSITY, Eldoret, Kenya**  
Bachelor of Education (BED) 2nd class honors. (Geography & Religion)

- 1988- 1989:** **Kapsabet Boys High school, Kapsabet, Kenya.**  
(Kenya Advanced Certificate of Education (KACE). 3 Principals & I Subsidiary (CRE, Geography, History & General Paper)
- 1984- 1987:** **Kipsangui Sec. School, Eldoret, Kenya.**  
(Kenya Certificate of Education (KCE). Division 1.
- 1976- 1983:** **Tuiyo Primary School, Eldoret, Kenya**  
Certificate of Primary Education (CPE)

## **EMPLOYMENT HISTORY**

**15<sup>th</sup> September, 2016- present**

**Chairman, Educational Communication & Technology**

### **Duties and Responsibilities**

- i) Lead the department faculty in its development of policies on such matters as academic requirements, courses of study, class schedules, graduate and research programs, and service functions.
- ii) The chair presides at all department meetings, except as the chair may delegate this function, and is an ex officio member of all department committees.
- iii) Has administrative responsibility for implementing the department's policies and programs
- iv) Responsible for recommendations on the appointment of new faculty members of the department, promotions, reappointments, terminal appointments, post-retirement appointments, the granting of tenure, and decisions not to reappoint.
- v) Responsible for the periodic evaluation of department members by procedures and criteria established by the University, the college, and the department faculty;
- vi) Submitting the budget request for the department and administers the budget after its approval; and for making recommendations on salaries, salary changes, and distribution of effort.
- vii) Deal with any matters that may be delegated from time to time by the Dean of the school of education.

**3<sup>rd</sup> May 2016- Present**

**SENIOR LECTURER  
DEPARTMENT OF EARLY CHILDHOOD EDUCATION  
MACHAKOS UNIVERSITY COLLEGE**

### **Duties and Responsibilities**

Teaching, setting examinations, invigilation, marking and moderation. Any other duties assigned by the chairperson.

## **REGISTRAR, SCHOOL OF EDUCATION**

**(MOUNT KENYA UNIVERSITY)**

**2<sup>nd</sup> January 2015- 2<sup>nd</sup> January, 2016**

### **Duties and Responsibilities of Registrar, School of Education**

1. Providing effective administrative support to teaching, learning, examinations and research in the school.
2. Providing effective administrative support to the processes of student admission, registration and fast-tracking credit transfer in the school.
3. Supporting academic progress of students by maintaining accurate student's records and fast-tracking credit transfer of uploading of marks in the Management Information System.
4. Overseeing keeping records of course unit allocation to faculty and ensuring compliance with workload policy.
5. Monitoring student unit load and lecture attendance.
6. Serving as a custodian of academic regulations, rules and procedures.
7. Liaising with the University time-tabler on matters related to preparation of teaching and examination timetables.
8. Liaising with relevant campus officers on matters related to ensuring standardization of course content delivery.
9. Coordinating matters related to business development and marketing activities in the School and advising the Dean of the School on the same.
10. Coordinating activities of administrative staff in the School.
11. Mainstreaming the use of Management Information System in the School.
12. Coordinating matters related to procurement and fee collection
13. Coordinating and managing students' field trips and attachments, and maintaining proper records.
14. Ensuring the smooth functioning of the School Board and its sub-committees.
15. Preparing agenda and agenda documents for school meetings.
16. Serving as a secretary to the School Academic Board.
17. Fast-tracking the implementation recommendation of Senate and School Board.
18. Advising the Dean of the School on matters related to teaching resources.
19. Budgeting and implementing school budgets as well as being the accounting officer of the University funds being expended in the school.
20. Ensuring effective planning and monitoring of all school academic, research, consultancy and outreach activities.
21. Ensuring prudent management and utilization of resources in the School.
22. Liaising with the Director, Institutional Planning Matters related to planning in the School.
23. Coordinating and controlling visits to and from campuses.

24. Performing any other duty that may be assigned to you from time to time by the Dean of the School.

## **ASSOCIATE DEAN, SCHOOL OF EDUCATION**

**(MOUNT KENYA UNIVERSITY)**

**2<sup>nd</sup> January, 2014- 2<sup>nd</sup> January 2015**

### **Duties and Responsibilities**

1. Advise the Dean of school on administrative and academic matters.
2. Co-ordinate certificate, diploma and undergraduate programmes in school
3. Enforce compliance with regulations governing certificate, diploma and undergraduate training
4. Oversee periodic review of regulations governing training in the school
5. Oversee enforcement of examination guidelines and fee payment policy
6. Ensure effective implementation of the mentorship and academic advisory programmes in the school.
7. Oversee monitoring appraising and evaluate teaching in the school.
8. Oversee planning and organization of seminars, workshops and conferences in the school
9. Provide regular reports to the Dean of the school.
10. Maintain a register of all students and staff in the school.
11. Coordinate all matters related to the school publications and collation of information for posting on the university Website on a monthly basis.
12. Oversee implementation of regulations and guidelines governing post graduate training in the school.
13. Co-ordinate matters relating to Postgraduate programmes in the school.
14. Ensure and maintain an environment that nurtures excellence and high standards of professionalism in teaching, research and service provision in the school.
15. Chair the school Postgraduate Committee.
16. Ensure quality teaching and learning processes in the school.
17. Ensure compliance with the university quality assurance system.
18. Serve as the chairman of the school Curriculum Committee.
19. Coordinate mentorship matters related to mentorship and academic advisory in the school.
20. Deal with any matters that may be delegated from time to time by the Dean of the school of education.

## **HOD, EARLY CHILDHOOD STUDIES DEPARTMENT**

**(MOUNT KENYA UNIVERSITY)**

**September 2013- 2<sup>nd</sup> January, 2014**

### **Duties and Responsibilities**

- viii) Lead the department faculty in its development of policies on such matters as academic requirements, courses of study, class schedules, graduate and research programs, and service functions.
- ix) The chair presides at all department meetings, except as the chair may delegate this function, and is an ex officio member of all department committees.
- x) Has administrative responsibility for implementing the department's policies and programs
- xi) Responsible for recommendations on the appointment of new faculty members of the department, promotions, reappointments, terminal appointments, post-retirement appointments, the granting of tenure, and decisions not to reappoint.
- xii) Responsible for the periodic evaluation of department members by procedures and criteria established by the University, the college, and the department faculty;
- xiii) Submitting the budget request for the department and administers the budget after its approval; and for making recommendations on salaries, salary changes, and distribution of effort.
- xiv) Deal with any matters that may be delegated from time to time by the Dean of the school of education.

## **CHAIR, UASIN GISHU COUNTY EDUCATION BOARD**

**Jan-2014- present**

### **Duties and responsibilities**

- i) oversee in consultation with the county government, the operation and management of youth polytechnics, pre-primary education including early childhood care and education programmes in the county;
- ii) coordinate and monitor education and training in the County on behalf of the national government and the county government;
- iii) interpret national policies in education based on the county's needs;
- iv) initiate proposals for policy reforms;
- v) plan, promote, develop, and coordinate education, training and research in the county in accordance with the provisions of this Act, the national education policy and the laws and policies of the county government;
- vi) collaborate with the Board of Management, the Principal, the Head Teacher, and other appropriate authorities in the management of basic schools;
- vii) register and maintain a data bank of all education and training institutions within the county;
- viii) monitor curriculum implementation in basic education in the county;
- ix) ) monitor the conduct of examinations and assessments at the basic education and training levels in the county in collaboration with all the relevant national bodies;
- x) collaborate with the Teachers Service Commission on teacher management within the county;
- xi) prepare and submit a comprehensive school termly annual report including Educational
- xii) coordinate with all relevant agencies to ensure that all the barriers to the right to quality education are removed and with National Government to facilitate realization of the right to education within the county;

- xiii) put measures in place to ensure all children and youth of school going age within the county attend and stay in to complete basic education.
- xiv) perform such other functions as may be necessary for the better carrying out of the functions of the county education board under this Act or any other written law.

## **LECTURER**

August 2010- October 2012: **(Kenyatta University)**  
Department of Early Childhood Studies.

## **TUTORIAL FELLOW**

JAN. 2006 - August 2010: **Kenyatta University**  
Department of Early Childhood Studies.

## **Responsibilities**

Teaching, setting examinations, invigilation, marking and moderation. Any other duties assigned by the chairperson.

## **PART-TIME LECTURER**

Jan 2005- January 2006, **Kenyatta University**  
Department of Early Childhood Studies.

## **PART-TIME LECTURER**

February 2004- December 2004 **Moi University**  
Department of Early Childhood Studies.

## **COMPUTER SKILLS**

- Computer literate: Good knowledge of Word, Excel, e-mail and the internet
- E-learning training skills. Students and Lecturer trainer at Kenyatta University (2010-2012)

## **COURSES/SEMINARS/WORKSHOPS**

2003 : Summer Institute on Constructivist Education Seminar, Cedar falls, Iowa (USA)  
2006 : Codesria Seminar on Scholarly Writing, Kenyatta University, Nairobi.  
2007: E-learning seminar, Kenyatta University, Nairobi.  
2007: Seminar on writing Proposal for Funding, Kenya Utalii College, Nairobi.  
2009: Early Childhood East and Central Africa Conferences, KU, Nairobi  
2010: Workshop on Post Graduate Supervision, Kenyatta University, Nairobi  
2010: Seminar on Intellectual Property Rights (IPR) Kenyatta University, Nairobi  
2010: Conference on the Talented and Gifted, Kenyatta University, Nairobi  
2012: The 20<sup>th</sup> Reconceptualising Early Childhood Education Conference

Reconceptualizing the field: Past, Present, and Future, KU, Nairobi.  
2013: Seminar on child Teaching strategies, Riara University, Nairobi  
2013: Seminar on Pedagogical Skills in Higher Education Teaching and Learning, Mount. Kenya University, Thika.  
2014: Curriculum review workshop, SACDEP, Thika  
2016: Conference on politics & education in the 21<sup>st</sup> century: impacts and the way forward, September, 2016

### **MEMEBERSHIPS IN COMMITEES, MOUNT KENYA UNIVERSITY**

- Member of Human resource Development and Progression sub-committee (ARD) MKU
- Chair, Curriculum Development committee, SOE Machakos University
- Chair, Postgraduate Committee, SOE, Machakos university
- Member University Security, Machakos university
- Member Graduation Committee, Machakos university

### **TEACHER**

Jan 2005-Jan 2006: **St. Joseph High School-Githunguri**

#### **Responsibilities**

- Teaching Geography & Christian Religious Education (CRE)

### **PART-TIME TEACHING**

2010-2012: **Presbyterian University of East Africa**  
Department of Early Childhood studies

#### **Responsibilities**

- Teaching, setting examinations, invigilation; marking and moderation. Any other duties assigned by the chairperson

Jan 2005- March 2006: **Kenyatta University**  
Department of Early Childhood studies

#### **Responsibilities**

- Teaching, setting examinations, invigilation, marking and moderation. Any other duties assigned by the chairperson

May 2004- Jan 2005: **Moi University**  
Department of Early Childhood & Primary Education

#### **Responsibilities**

- Teaching, setting examinations, invigilation; marking and moderation. Any other duties assigned by the chairperson

### **SUBSTITUTE TEACHER**

2002-2003: **Freeburg Center for Early Childhood Education- University of Northern Iowa (USA)**

**Responsibilities**

- Teaching, marking teaching learning materials etc. Any other duties assigned by the chairperson

**GRADUATE ASSISTANT**

2002 -2003: **University of Northern Iowa (USA)**  
Department of Early Childhood Education

**Responsibilities**

- . Teaching 02-08 year old children
- . Teaching undergraduate students
- . Making teaching and instructional materials.
- . Researching on the World Wide Web
- . Established and run a parent teacher library

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**DEPUTY HEADMASTER**

1998-2001: **Ndalat Gaa Girls**

**Responsibilities**

- In charge of general administrative duties and day-today smooth running of teaching programmes and discipline issues of students

**ASSISTANT TEACHER**

1995-1997: **Ndalat Gaa Girls**

**Duties and Responsibilities**

- Teaching Geography & Christian Religious Education (CRE)
- Patron of Christian union (CU)
- Patron of wildlife club

**PRESIDING OFFICER**

Oct - Dec 1997: Kenya Electoral Commission:

**Responsibilities**

- Officer in-charge of Ng'aniat polling station in Uasin Gishu district. Supervised the voting and counting of votes



## **KENYA NATIONAL EXAMINATION COUNCIL SUPERVISOR**

- 1997/1998: Supervisor of KCSE examination at Laboret sec school & Ndalat mission  
Sec.School

## **RESEARCHES DONE**

- A Comparative Analysis of Early Childhood Education in Kenya and the United States of America: Kenya's Socio- Economic constraints" 2003, (Masters Project Work)
- Parent-Teacher Partnerships For Enhancing Pre-School Children's Education in Uasin Gishu District, Kenya (2010) (PhD Thesis).

## **PAPERS**

1. Parents and teachers roles in preschool children's education in Kenya. How can it be defined? *Asia Pacific Journal of Education, Arts and Sciences | Vol. 1, No. 4 | September 2014*
2. Critical Analysis of the Implementation of Children's Rights in Kenya. *Educational Research International Vol. 3(6 December 2014)*
3. An evaluation of the role of Government in children Advocacy and its challenges in Kiambu county in Kenya. *Researchjournali's journal of Education. Vol.3 No. 8 August/2015 ISSN 2347-82225*
4. QUALITY EDUCATION IN UNIVERSITY *International Journal of Education and Research Vol. 2 No. 6 June 2014 483*
5. An Investigation of Relationship between Parents' Social-Economic Status and Participation in Development of Early Childhood Education and Development Programmes (ECDE) in Githunguri Kiambu, Kenya. Kang'ara, Hannah Wanjiku, Peter Koech, Kariba, Richard Maina. *IOSR Journal of Humanities And Social Science (IOSR-JHSS) Volume 19, Issue 6, Ver. IV (Jun. 2014), PP 81-84 e-ISSN: 2279-0837, p-ISSN: 2279-0845.*
6. Resources for Children with Visual Impairments in Integrated ECD Centers - MERC Global's *International Journal of Social Science Vol 1 issue 3, October 2014,page 171-176 by Mary Consolata Shinali Wandia Millicent Githui and Peter Kibet Koech*
7. Strategies used by schools and Ministry of Education officials to strengthen parent-teacher partnerships in preschools. The Kenyan perspective. *Journal of Education ( awaiting publication)*
8. Contributions of parental characteristics on the enrolment rates of preschool learnres in Ndoileli Division, Meru County. Dr. Peter Kibet Koech & Peter Ntarangwi. *Journal of Education ( awaiting publication)*
9. Factors influencing parent-teacher partnerships in preschools in Uasin Gishu County, Kenya. (Not published)

10. Changes in the Traditional African Concept of the Child and Childhood: The Aftermath with reference to Kenya( Not published)

## **PAPERS/ARTICLES REVIEWED**

1. University to community pilot preschool programme: The effects on learning environment, teachers' attitude and whole child development in **African Educational Research Journal**.

## **PUBLICATIONS**

### **BOOKS**

- Parent-Teacher Partnerships For Enhancing Pre-School Children's Education in Uasin Gishu District, Kenya (2008) (PhD Thesis)
- General Psychology: A book for College and University Students: *ISBN-10: 3659595225*
- Personality Development: A Book for College and University Students *ISBN-10: 3659615684*
- Guidance and Counseling (waiting publication)

### **MODULES**

1. ECE 026: Social and Religious Studies
2. ECE 108: Preschool curriculum
3. ECE 213: Attachment in ECE
4. ECE 311: Comparative in ECE
5. ECE 508: Resource Development and Management
6. ECE 513: Curriculum Development, Implementation & Evaluation
7. ECE 514: Professionalism, Leadership & Advocacy
8. ECE 519: Advanced Social- Emotional Development

### **INTERNSHIPS/FELLOWSHIPS**

- Teaching practice, Londiani Secondary School, 1992
- Teaching practice, Cheptil Secondary School, 1993.
- Attachment at Freeburg Education Centre (USA), 2001-2003.
- A University Graduate Fellowship Grant in the amount of \$ 1500 by Regents Centre for Early Childhood Education and UNI Graduate School of Education (IOWA, USA).

### **COMMUNITY INVOLVEMENT**

- Chair, Uasin Gishu County Education Board (2014- todate)
- Board of Directors-Kapsowar Visionary College (2009- todate)
- Board member & Founder, Tuiyo Secondary School (1998-2003)

- Board member, Ng'enyilel Sec. School (2008-2011)
- Founder member, Tuiyo Educational Fund (2005)
- Businessman (Hotel ) Kahawa Wendani (1998-2012)
- Businessman( Kinyozi,salon & Mpesa agency), Kahawa Sukari (2014-2015)

## **REFEREES**

1. Dr. Githui Kimamo  
Dean, SOE  
Senior Lecturer, Com- Tec  
P.O BOX 342 01000  
Thika
2. Dr. Begi Nyakwara  
Lecturer of Early Childhood Studies  
P.O BOX 43844. Nairobi.  
Tel. 0722 250188
3. Prof. James Muola  
P.O Box 136- 90100  
Machakos  
Tel. 0721228621