



MACHAKOS UNIVERSITY
OFFICE OF THE REGISTRAR (ADMINISTRATION AND PLANNING)

NOTICE

FROM: AG. REGISTRAR (AP)

DATE: 21st March, 2018

TO: ALL MEMBERS OF ACADEMIC STAFF

REF: MksU/REG-AP/CIR-STAF/010/VOL.1

SUBJECT: MEETING BETWEEN THE UNIVERSITY MANAGEMENT BOARD MEMBERS AND ACADEMIC STAFF

This is to invite all members of academic staff of Machakos University to a meeting with the University Management Board members on Thursday 22nd March, 2018 at Kilimambogo Hall in the University Hotel and Conference Centre starting 10.00 a.m.

The agenda of the meeting will be:

1. The May – August semester.
2. Academic staff workload.
3. Notices.

This memo supersedes the earlier one dated 20th March, 2018.

Kindly plan to attend.


DR. SUSAN NZIOKI, Ph.D.

AG. REGISTRAR (ADMINISTRATION AND PLANNING)

Copy to:

Vice Chancellor

Deputy Vice Chancellor (APF)

Deputy Vice Chancellor (ASA)

Deputy Vice Chancellor (RIL)

Registrar (ASA)

All Deans of Schools

Chief Finance Officer

Dean of Students

All CODs

Senior Assistant Registrar (HR)

Admissions Officer

Ag. Head, Internal Audit

Examinations Officer

