



MACHAKOS UNIVERSITY

OFFICE OF THE REGISTRAR (ACADEMIC & STUDENT AFFAIRS)

FROM: REGISTRAR (ASA)

MksU/REG-ASA/IN/VOL.1

TO: ALL CONTINUING STUDENTS

DATE: 10th JANUARY, 2018

SUBJECT: DEADLINE OF FEES PAYMENT AND REGISTRATION OF UNITS

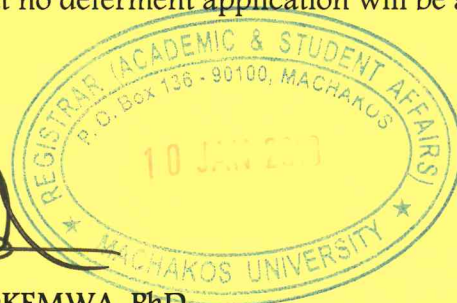
Welcome back to Machakos University and a happy new year. This serves to remind all continuing students that all classes have started and the 75% class attendance for purposes of being allowed to write semester final exams started counting from January 8, 2018.

Students who have not reported to the system must do so immediately so as to be able to register their units for the semester. Deadline of payment of fees and registration of units is 9/2/2018 midnight. Strictly, there will be no extension of the deadline under any circumstances. Any student who will have not paid 70% of fees for semester TWO will not be allowed to write CAT I (19 – 23 February, 2018) and CAT II (12 – 16 March, 2018). Any student who will have not registered his/her units by 9/2/2018 will not be allowed to write CAT I and CAT II.

A system-generated list will be printed to show all those who will have paid fees and registered for units.

Also, please note that no deferment application will be approved after 9/2/2018.

Please comply.



PROF. E. ONDARI-OKEMWA, PhD
REGISTRAR (ACADEMIC AND STUDENT AFFAIRS)

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- cc.
1. Ag. Vice-Chancellor
 2. All Deputy-Vice-Chancellors
 3. Deans of Schools
 4. Chief Finance Officer
 5. ICT Directorate
 6. Registrar (AP)
 7. Dean of Students
 8. All CODs
 9. SAMU

