



MACHAKOS UNIVERSITY

ISO 9001:2008 Certified



OFFICE OF THE DEPUTY VICE-CHANCELLOR (ACADEMIC AND STUDENT AFFAIRS)

NOTICE

FROM: DVC-ASA

REF: MKSU/DVC-ASA/CIR/05/VOL1

TO: ALL STUDENTS

DATE: 25TH JULY 2017

SUBJECT: REGISTRATION OF UNITS AND PAYMENT OF UNIVERSITY FEES

This is to inform you that, the University Senate in its meeting of 11th July, 2017, resolved that registration of units and full payment of University fees should be done by the 5th week of each semester.

This is to enable efficient delivery of services, maintenance of proper student records and elimination of missing marks.

This will be implemented Starting from Semester 1 (September-December) 2017/2018 Academic year.

Students are therefore advised to make early arrangements to abide by this decision without fail.



Ngali
PROF. JOYCE AGALO, PhD
DEPUTY VICE-CHANCELLOR (ACADEMIC & STUDENT AFFAIRS)

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|---------------------------------|--------------------------|---------------------|
| 1. Ag. Vice-Chancellor | 6. Chief Finance Officer | 11. Student leaders |
| 2. Deputy Vice-Chancellor (APF) | 7. Dean of Students | |
| 3. Deputy Vice-Chancellor (RIL) | 8. All Deans of schools | |
| 4. Registrar-ASA | 9. All CODs | |
| 5. Registrar-AP | 10. I.C.T.S Directorate | |