



MACHAKOS UNIVERSITY
OFFICE OF THE REGISTRAR (ACADEMIC AND STUDENT AFFAIRS)

NOTICE

FROM: REGISTRAR (ASA)

REF:MKSU/REG-ASA/NOT/VOL.1

TO : ALL STUDENTS IN SESSION

DATE: 13TH JUNE 2018

**SUBJECT: REGISTRATION OF UNITS AND LECTURE ATTENDANCE
(MAY-AUGUST 2018 SEMESTER)**

It has come to the attention of the Office of the Registrar (ASA) that many students who are supposed to be registered for the May-August 2018 semester have not registered their units and/or started attending lectures. This is a compressed semester and it is expected that all students in session should have reported online, paid school fees in full, registered and started attending lectures.

If you have not paid fees in full, reported online, registered and started attending lectures, you must do so immediately. Because this is a compressed semester, the deadline for fees payment and unit registration is on Friday, 22nd June 2018. The system will be closed on this date and there will be no extension whatsoever.

13 JUN 2018

PROF. E ONDARI-OKEMWA, PhD
REGISTRAR (ACADEMIC AND STUDENT AFFAIRS)

EOO/jmg

cc

1. Vice Chancellor
2. Deputy Vice Chancellor (ASA)
3. Deputy Vice Chancellor (APF)
4. Deputy Vice Chancellor (RIL)
5. Chief Finance Officer
6. Dean of Students
7. Deans of Schools
8. COD's
9. ICT Directorate
10. Student Leaders