



# MACHAKOS UNIVERSITY

OFFICE OF THE REGISTRAR (ACADEMIC AND STUDENT AFFAIRS)

## NOTICE

FROM: REGISTRAR (ASA)

REF:MKSU/REG-ASA/NOT/VOL.1

TO : ALL STUDENTS

DATE: 2<sup>ND</sup> FEBRUARY 2018

**SUBJECT:REMINDER OF FEES PAYMENT AND UNIT REGISTRATION DEADLINE FOR THE JANUARY-APRIL 2018 SEMESTER.**

This is to remind all Machakos University students that the deadline for paying fees and unit registration for the January-April 2018 semester is 9<sup>th</sup> February 2018.

Please be kindly informed that there will not be any further extension of time for fees payment and registration of units. If for some strange reason a student is not able to pay fees in full and/or register for units he/she should defer studies by completing forms prescribed for deferment.

Thank you for cooperation.

**PROF. E ONDARI-OKEMWA, PhD**  
**REGISTRAR (ACADEMIC AND STUDENT AFFAIRS)**

EOO/jmg

cc

1. Ag. Vice Chancellor
2. Deputy Vice Chancellor (ASA)
3. Deputy Vice Chancellor (APF)
4. Deputy Vice Chancellor (RIL)
5. Chief Finance Officer
6. Dean of Students
7. Deans of schools
8. COD's
9. ICT Directorate
10. Student Leaders

