



# MACHAKOS UNIVERSITY

ISO 9001:2008 certified 

Machakos University invites sealed tenders from interested and eligible candidates for the following tenders and instructions provided here under.

S/ No.	Tender Name	Tender Ref. No.	Status	Details	Tender fee	Tender Security	Opening date
1	Provision of Staff Medical Insurance Cover	MU/W/02/2016-2017	Re-advert	Open	1000.00	2%	12/01/2017 at 10.00 a.m.

Detailed tender documents may be obtained from the Procurement Office, Main Campus, Machakos University during normal working hours, from Monday to Friday between 8.00 a.m to 5.00 p.m, upon payment of a **non-refundable fee of Kshs.1,000.00 (Kenya Shillings One Thousand)** only payable at the Machakos University Accounts Nos., **Kenya Commercial Bank 1137145064** and **Cooperative Bank 01129277651100 Machakos Branch**. The documents may also be viewed and downloaded for free from the University website, [www.machakosuniversity.ac.ke](http://www.machakosuniversity.ac.ke) and [www.supplier.treasury.go.ke](http://www.supplier.treasury.go.ke).

Tenderers who have paid are required to obtain an official receipt from the cash office at Machakos University and immediately forward their particulars to the Procurement Office for records and for the purposes of receiving any further tender clarification and/or addenda. Candidates who choose to download the documents shall notify the Procurement Office immediately for record purposes by email: [po@machakosuniversity.ac.ke](mailto:po@machakosuniversity.ac.ke)

Duly completed tender documents (Original and Copy) in plain sealed envelope, clearly marked with Tender name and Number and bearing no indication of the bidder should be sent to: The Vice-Chancellor, Machakos University P O Box 136 – 90100, Machakos, Kenya and dropped in Tender Box situated at the Administration Block, Main Campus in Machakos, so as to reach the University **NOT LATER THAN 10.00 A.M on 12<sup>th</sup> January, 2017**. Opening of the documents will be done immediately thereafter at the Conference Room 1 in the presence of applicants or their representatives who wish to attend.

Prices quoted must be net inclusive of all taxes, must be expressed in Kenya Shillings and must remain valid for 120 (One hundred and Twenty) days from the date of Tender opening.