

MACHAKOS UNIVERSITY OFFICE OF THE DEPUTY VICE-CHANCELLOR (ACADEMIC AND STUDENT AFFAIRS)

FROM: DEPUTY VICE-CHANCELLOR (ASA)

REF: MksU/ASA/5/12/

TO: ALL STUDENTS

DATE: 18TH NOVEMBER, 2020

SUBJECT: ADHERENCE TO EXAMINATION RULES AND REGULATIONS

I write to remind all students that examinations are taken seriously in Machakos University. Thus, examination cheating or any form of examination irregularity is not tolerated. Note the following:

- 1. That you need to leave your phones, electronic gadgets, bags, books and any unathorised materials outside the examination room.
- 2. You are not allowed to write on the question paper because this has been found to be a source of cheating for some students.
- 3. That sitting an examination without payment of fees is considered as an examination irregularity.
- 4. That as stated in Statute on examination No. XXXXI the penalty for cheating in an examination is immediate <u>Suspension</u> followed by disciplinary and then <u>Expulsion</u> if found guilty.

On behalf of the Management and all staff, I wish you success in your examinations.

PROF. JOYCE J. AGALO, Ph.D.

DEPUTY VICE-CHANCELLOR-ACADEMIC & STUDENT AFFAIR

Copy to:

Vice-Chancellor

Deputy Vice-Chancellor (APF): UNIV

Deputy Vice-Chancellor (RIL)

Registrar (ASA)
Deans of Schools

Chairmen of Departments

Head, Examination

Director, Quality Assurance

Director, PC and QMS

JJA/pmj

