



MACHAKOS UNIVERSITY

OFFICE OF THE REGISTRAR (ACADEMIC AND STUDENT AFFAIRS)

NOTICE

FROM: REGISTRAR (ASA) REF: MKSU/REG-ASA/OC/221/VOL.1
TO : ALL FIRST YEAR STUDENTS
2021/2022 ACADEMIC YEAR DATE: 8TH OCTOBER 2021

SUBJECT: INTER/INTRA SCHOOL TRANSFERS (CHANGE OF COURSE/PROGRAMME)

This is to inform all the first year students who would like to transfer/change their courses to do so on or before Friday, 15th October 2021.

Application forms for change of course/programme are available on the University website form no. 8. Students who would like to change course are required to download and email a complete application form for consideration on or before Friday, 15th October 2021. Please attach a copy of your KCSE result slip. Kindly send scanned copies of completed application forms to the following email address: pokemba@mksu.ac.ke.

Any application being submitted after Friday 15th October 2021 will not be considered.

Kindly comply

PROF. E ONDARI-OKEMWA, Ph.D.
REGISTRAR (ACADEMIC AND STUDENT AFFAIRS)



EOO/jmg

- Cc
1. Deputy Vice Chancellor-ASA
 2. Deputy Registrar - ASA
 3. Senior Assistant Registrar (Admissions)-ASA
 5. Deans of Schools
 6. CODs
 7. ICT Directorate
 8. Student leaders

