MACHAKOS UNIVERSITY

OFFICE OF THE REGISTRAR (ACADEMIC AND STUDENT AFFAIRS)

NOTICE

FROM: **REGISTRAR (ASA)** **REF: MKSU/REG-ASA/NOT/VOL**

TO : **ALL FIRST YEAR STUDENTS** **DATE: 17TH SEPTEMBER, 2018**

SUBJECT: INTRA/INTER-SCHOOL TRANSFER

The above subject matter refers.

This serves to inform all first year students that the deadline for Intra/Inter-school transfers is **21st September 2018.**

Schools should consider Intra/Inter-school transfer forms and submit recommendations latest on 24th September 2018 for considerations by the Deans' Committee Meeting on 25th September 2018.

Kindly comply to avoid any inconveniences.

REGISTRAR (ACADEMIC & STUDENT AFFAIRS) P. O. Box 136 - 90100, MACHAKOS 17 SEP 2018 MACHAKOS UNIVERSITY

PROF. E ONDARI-OKEMWA, PhD
REGISTRAR (ACADEMIC AND STUDENT AFFAIRS)

EOO/smm
cc

1. Vice Chancellor – to note
2. Deputy Vice Chancellor (ASA)
3. Deputy Vice Chancellor (APF)
4. Deputy Vice Chancellor (RIL
5. Chief Finance Officer
6. Dean of Students
7. Deans of schools
8. COD's
9. ICT Directorate
10. Snr. Assistant Registrar-Admissions
11. Student Leaders