



MACHAKOS UNIVERSITY
OFFICE OF THE REGISTRAR
(ACADEMIC AND STUDENT AFFAIRS)
INTERNAL MEMO

FROM: REGISTRAR- ASA

REF: MksU/REG-ASA/VOL.1

TO: ALL MACHAKOS UNIVERSITY STUDENTS

DATE: 09/10/2018

SUBJECT: STUDENTS' FEES FOR 2018/2019 ACADEMIC YEAR

This is to inform all students that:

1. The fees charged for each programme is as per the fees structure issued during admission. Students are advised to confirm their current fees with the fees structure issued during their admission. Any discrepancies should be raised with the students' finance.
2. In September 2015, KUCCPS introduced charges for all students placed by the government in Kenyan Universities. This amount is payable once on admission. In addition, during the same period (Sept 2015), the Commission for University Education (CUE) also introduced Quality Assurance charges for all students admitted.
3. There has been no fee increment during the 2018/2019 academic year.

Thank you.



PROF. EZRA ONDARI-OKEMWA, Ph.D.
REGISTRAR (ACADEMIC AND STUDENT AFFAIRS)

E00/smm





MACHAKOS UNIVERSITY

NOTICE TO STUDENTS

RE-OPENING OF THE UNIVERSITY

This is to notify all the Machakos University Students in session during the September-December 2018 semester, that the re-opening dates of the University will be as follows:

DATE	DETAILS
MONDAY 15 TH OCTOBER 2018	ALL FIRST YEARS, ALL DIPLOMA, CERTIFICATE AND CRAFT STUDENTS
TUESDAY 16 TH OCTOBER 2018	4 TH YEARS AND 5 TH YEARS

NB:

1. The date for reporting for 2nd and 3rd years shall be communicated at a later date.
2. Every student must be accompanied by his/her parent, guardian or next of kin as indicated in the admission file.
3. Students with fee balances must have cleared by 14th October, 2018.
4. Every student should bring 2 passport size photos, copies of KCSE certificate, national identity card or birth certificate.
5. Students who have not reported in the students' portal must do so before readmission. (All first year students have already reported).
6. Every student shall sign a nominal roll upon clearance.
7. Readmission exercise shall take place between 7.00am – 5.00pm.
8. Students are advised to strictly report on the dates indicated for them.
9. Every student shall fill a Declaration form and a student personal information form.
10. Classes will commence on Wednesday, 17th October, 2018.


PROF. EZRA O. OKEMWA
REGISTRAR (ACADEMIC & STUDENT AFFAIRS)

