



MACHAKOS UNIVERSITY

REGISTRATION OF SUPPLIERS NOTICE – 2019/2020 AND 2020/2021 FINANCIAL YEARS

Machakos University invites eligible and interested bidders to apply for Registration for the supply and provision of the listed Goods, Services and Works for the 2019/2020 and 2020/2021 Financial Years: -

CATEGORY	ITEMS OR SERVICES DESCRIPTIONS	ELIGIBILITY
Reference code	Category A: Supply and delivery of goods	
MksU/Reg/1/2019/2021	Supply and Delivery of General Office Stationery	Reserved
MksU/Reg/2/2019/2021	Supply and Delivery of Toners and Cartridges (Authorized Dealers) Only	Open
MksU/Reg/3/2019/2021	Supply and Delivery of Newspapers and Magazines	Reserved
MksU/Reg/4/2019/2021	Supply and Delivery of Rubber Stamps and Seals	Reserved
MksU/Reg/5/2019/2021	Supply and Delivery of Examination Booklets and Printed Stationery	Open
MksU/Reg/6/2019/2021	Design & Printing of Accountable Documents	Reserved
MksU/Reg/7/2019/2021	Design and Printing of Academic Certificates & Transcripts	Open
MksU/Reg/8/2019/2021	Supply and Delivery of Fresh Milk	Open
MksU/Reg/9/2019/2021	Supply and Delivery of Dry Foodstuff	Open
MksU/Reg/10/2019/2021	Supply and Delivery of Fresh Bread	Open
MksU/Reg/11/2019/2021	Supply and Delivery of Dry Cereals	Reserved
MksU/Reg/12/2019/2021	Supply and Delivery of Fresh Meat and Meat Products, Fish and Chicken & Chicken Products	Open
MksU/Reg/13/2019/2021	Supply and Delivery of Fresh Vegetables and Assorted Fruits	Reserved
MksU/Reg/14/2019/2021	Supply and Delivery of Charcoal and Firewood	Open
MksU/Reg/15/2019/2021	Supply and Delivery of Cooking Gas (LPG)	Open
MksU/Reg/16/2019/2021	Supply and Delivery of Cleaning Materials	Reserved
MksU/Reg/17/2019/2021	Supply and Delivery of Beer and assorted Wines	Open
MksU/Reg/18/2019/2021	Supply and Delivery of Linen, Curtains, Staff Uniform and Protective Clothing	Open
MksU/Reg/19/2019/2021	Supply and Delivery of Kitchen Appliances and Cutlery	Open
MksU/Reg/20/2019/2021	Supply and Delivery of Hardware, Building, Plumbing Materials & Allied Products	Open
MksU/Reg/21/2019/2021	Supply and Delivery of Electrical/Electronic Materials, Appliances and Fittings	Open
MksU/Reg/22/2019/2021	Supply and Delivery of Photocopiers, Printers, Laptops, LCDs, Computers and Computer Software, Accessories, Networking Equipment and Related Items	Open
MksU/Reg/23/2019/2021	Supply and Delivery of Medical Drugs, Dressings, Medical Laboratory Reagents, Nursing and Other Related Items	Open
MksU/Reg/24/2019/2021	Supply and Delivery of Medical Equipment	Open
MksU/Reg/25/2019/2021	Supply and Delivery of Teaching Materials	Open
MksU/Reg/26/2019/2021	Supply and Delivery of Laboratory Consumables, Chemical Reagents and Glassware	Open
MksU/Reg/27/2019/2021	Supply and Delivery of Laboratory Equipment for Chemistry, Physics, Biology & Engineering Department	Open

MksU/Reg/28/2019/2021	Supply, Delivery, Servicing and Maintenance of Firefighting Equipment and First Aid Kit	Open
MksU/Reg/29/2019/2021	Supply and Delivery of Games Sportswear and Equipment	Open
MksU/Reg/30/2019/2021	Supply and Delivery of Text Books, Periodicals, E-Books and Journals	Open
MksU/Reg/31/2019/2021	Supply and Delivery of Office Furniture, Equipment, Fixtures and Fittings	Open
MksU/Reg/32/2019/2021	Supply and Installation of Telephone and Telecommunication Equipment (PABX, Headsets, Routers and Related Accessories) and Structured Cabling	Open
MksU/Reg/33/2019/2021	Supply and Delivery of Academic Gowns	Open
MksU/Reg/34/2019/2021	Supply and Delivery of Water Treatment Chemicals	Open
MksU/Reg/35/2019/2021	Supply and Delivery of Mattresses and Beddings	Open
MksU/Reg/36/2019/2021	Supply and Delivery of Special Needs Equipment/Materials	Open
MksU/Reg/37/2019/2021	Supply and Delivery of Tents	Open
MksU/Reg/38/2019/2021	Supply and Delivery of Air Conditioners and Mechanical Ventilators	Open
MksU/Reg/39/2019/2021	Supply and Delivery of Plant Machineries & Equipment and Allied Items	Open
MksU/Reg/40/2019/2021	Supply and Delivery of Tyres, Tubes and Batteries	Open
MksU/Reg/41/2019/2021	Supply and Delivery of Motor Vehicles Spare Parts	open
MksU/Reg/42/2019/2021	Supply and Delivery of Motor Vehicles, Motor Bikes & Tractors	Open
MksU/Reg/43/2019/2021	Supply and Delivery of Fuel (Petrol and Diesel products, oil & Lubricants)	Open
MksU/Reg/44/2019/2021	Supply, Installation & Commissioning of CCTV, Access Control Equipment, Walkthrough Metal detectors e.t.c	Open
MksU/Reg/45/2019/2021	Supply and Delivery of TVs, DVD players and PAS	Open
	Category B: Provision of services	
MksU/Reg/46/2019/2021	Provision of Fumigation, Pest Control and Sanitary Services	Reserved
MksU/Reg/47/2019/2021	Provision of Motor Vehicle Repair and Maintenance Services (Garage Services)	Open
MksU/Reg/48/2019/2021	Provision of Event Management Services; (Designs/Decorations, hire of Public Address System, Tents & Chairs)	Reserved
MksU/Reg/49/2019/2021	Provision of Printing Services for Promotional Materials (T-Shirts, Umbrellas, Business Cards e.t.c)	Reserved
MksU/Reg/50/2019/2021	Provision of Legal Services	Open
MksU/Reg/51/2019/2021	Provision of Repair and Maintenance Services for Fire Extinguishers	Open
MksU/Reg/52/2019/2021	Provision of Repair and Maintenance Services for Air Conditioners and Mechanical Ventilators	Open
MksU/Reg/53/2019/2021	Provision of Welding Services, Fabrication and Metal works	Open
MksU/Reg/54/2019/2021	Provision of Laundry Services	Reserved
MksU/Reg/55/2019/2021	Provision of Repair & Maintenance services for ICT related equipment and Electronics	Open
MksU/Reg/56/2019/2021	Provision of Air Ticketing services	Open
MksU/Reg/57/2019/2021	Provision of Group Life Insurance Services	Open
MksU/Reg/58/2019/2021	Provision of Motor Vehicle Insurance Services	Open
MksU/Reg/59/2019/2021	Provision of Property Insurance Services (General Insurance)	Open
MksU/Reg/60/2019/2021	Provision of Courier Services	Open
MksU/Reg/61/2019/2021	Provision of Machines/equipment Calibration services.	Open
MksU/Reg/62/2019/2021	Provision of Bindery Services (Books, Magazines, Newsletters E.t.c)	Reserved
MksU/Reg/63/2019/2021	Provision of Garbage Collection Services	Reserved

MksU/Reg/64/2019/2021	Provision of Signage & Outdoor Advertising Services	Reserved
MksU/Reg/65/2019/2021	Provision of Car Hire & Related Services	Open
MksU/Reg/66/2019/2021	Provision of Auctioneering services	Open
MksU/Reg/67/2019/2021	Repair & Maintenance of Lifts	Open
MksU/Reg/68/2019/2021	Servicing & Maintenance of Lawn Mower & Power Saw	Open
MksU/Reg/69/2019/2021	Servicing & Maintenance of Refrigeration Equipment	Open
MksU/Reg/70/2019/2021	Provision of Conference and Accommodation Services	
Category C: Provision of consultancy services		
MksU/Reg/71/2019/2021	Provision of Building Consultancy Services (Structural, Civil and Mechanical Engineering), Architectural Services and Quantity Surveying Services	Open
MksU/Reg/72/2019/2021	Provision of Consultancy Services for Baseline Surveys, Customer Satisfaction, Employee Satisfaction, Staff Competency Development, Work Environment and Alcohol and Substance Abuse Surveys	Open
MksU/Reg/73/2019/2021	Provision of consultancy services (Trainings on various areas i.e ISO 90001:2015, ISMS e.t.c	
MksU/Reg/74/2019/2021	Provision of Media Consultancy, Advertising and Marketing Services	Open
MksU/Reg/75/2019/2021	Provision of Environmental Impact & Social Assessment Consultancy	Open
Category D: Provision of works		
MksU/Reg/76/2019/2021	Building Contractors for Civil, Electrical & Mechanical Works	Open
MksU/Reg/77/2019/2021	Provision of Minor Building Works	Open

Reserved Means: only women, youth and persons with disabilities who have registered with their respective authorizing bodies are allowed to apply.

Preference means: All bidders to apply but youth, women and persons with disabilities will be given a 10% preference on price.

Open means: All bidders may apply for these categories.

Registration documents may be downloaded from our website at www.mksu.ac.ke. The closing date is **Tuesday 2nd July, 2019 at 10.00a.m.**

Completed documents in plain sealed envelopes clearly marked with the “**tender registration number**” and item description should be addressed to the undermentioned, and dropped into the **TENDER BOX**, positioned at the entrance to the University Administration Block, so as to be received not later than the stipulated date and time indicated above.

**VICE-CHANCELLOR
MACHAKOS UNIVERSITY
P O BOX 136 – 90100
MACHAKOS**

Tenders will be opened on **Tuesday 2nd July, 2019 at 10.00 a.m.at 10.00a.m.** Bidders or their representatives are encouraged to witness the opening. Late submissions will not be accepted and will be returned unopened at suppliers’ own cost.