



# MACHAKOS UNIVERSITY

## JOB APPLICATION FORM (TEACHING POSITIONS) (TO BE TYPED IN AND SUBMITTED WITH THE APPLICATION LETTER)

<b>1. PERSONAL DETAILS</b>					
Title:	Surname:	First Name:	Middle Name:		
Date of Birth:	Gender:	I.D. No.:	Person Living With Disability: Yes/No		
Marital Status:	County:	Nationality:	Ethnicity:		
<b>2. APPLICATION DETAILS</b>					
Position Applied for:					
School:					
Department:					
Area of Specialization:					
<b>3. SECONDARY SCHOOL EDUCATION</b>					
Level	School	Mean Grade/Division	From	To	Certificate Awarded
'O'					
'A'					
Others					
<b>4. POST SECONDARY SCHOOL EDUCATION</b>					
Qualification	Institution	Area of Specialization and Degree Classification	From (Year)	To (Year)	Year of Graduation
Ph.D.					
Masters					
Bachelors					
Diploma					
Others					
<b>5. ADDITIONAL PROFESSIONAL TRAINING</b>					
Qualification	Institution	Examining Body	From	To	Certificate Awarded
<b>6. MEMBERSHIP TO PROFESSIONAL BODY(IES) (PAST AND PRESENT)</b>					
Name of Body	Category	Year Joined	Current Status		
<b>7. PUBLICATIONS IN PEER-REFEREED JOURNALS SINCE LAST PROMOTION [LATEST FIVE (5)]</b>					
Authors	Year	Name of Journal	Volume/Issue	Page Numbers	
1.					
2.					
3.					
4.					
5.					
<b>8. BOOKS AND BOOK CHAPTERS PUBLISHED</b>					
Authors	Year	Name of Book	Chapter Number	Page Numbers	
1.					
2.					
3.					
4.					

5.				
<b>9. ATTENDANCE TO CONFERENCES, WORKSHOPS, SEMINARS SINCE LAST PROMOTION (LATEST 5)</b>				
<b>Name of Conference</b>		<b>Year</b>	<b>Venue</b>	<b>Presented a Papers?</b>
1.				
2.				
3.				
4.				
5.				
<b>10. EMPLOYMENT HISTORY (CURRENT AND LAST THREE)</b>				
<b>Institution</b>	<b>Position</b>	<b>Grade</b>	<b>From (Month/Year)</b>	<b>To (Month/Year)</b>
1.				
2.				
3.				
4.				
<b>11. ADMINISTRATIVE POSITIONS HELD (CURRENT AND/OR PREVIOUSLY HELD)</b>				
<b>Institution</b>	<b>Position</b>	<b>From (Month/Year)</b>	<b>To (Month/Year)</b>	
1.				
2.				
3.				
<b>12. ONGOING RESEARCH ACTIVITIES</b>				
<b>Name of Project</b>	<b>Funding Body</b>	<b>Amount (K.shs)</b>	<b>Status</b>	
1.				
2.				
3.				
<b>13. EVIDENCE OF PROGRESS TOWARDS OBTAINING HIGHER QUALIFICATIONS (where applicable)</b>				
Programme				
Date of registration				
Institution				
Area of specialization				
Progress made so far (Brief only – 100 words) – Attach evidence to the application letter				
<b>14. EXPERIENCE OF PART-TIME UNIVERSITY TEACHING</b>				
<b>Institution</b>	<b>School</b>	<b>From (Month/Year)</b>	<b>To (Month/Year)</b>	
1.				
2.				
3.				
4.				
5.				
<b>15. POSTGRADUATE STUDENTS SUPERVISED SINCE LAST PROMOTION</b>				
<b>Student Name</b>	<b>Level (Masters or Ph.D.)</b>	<b>Status (On going/Completed)</b>		
1.				
2.				
3.				
4.				
5.				

I \_\_\_\_\_ ID No. \_\_\_\_\_ do hereby certify that the information provided herein is true and accurate to the best of my knowledge and I understand that any false information detected will lead to my being disqualified.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_