



**MACHAKOS UNIVERSITY  
OFFICE OF THE DEPUTY VICE-CHANCELLOR  
(RESEARCH, INNOVATION AND LINKAGES)**

**RECRUITMENT OF INTERNS**

Machakos University was awarded a Charter on 7th October 2017 and is a successor of Machakos University College. It is located one (1) Km from Machakos Town along the main Machakos – Wote road.

The vision of the University is: A preferred University of Excellence in Scholarship and Service Delivery; whereas the Mission of the University is: To Provide scholarly education through Training, Research and Innovation for Industrial and socio-economic transformation of our community.

Machakos University invites applications from candidates who are suitably qualified to serve as interns in the office of Career Services. The interns are expected to assist in the day to day running of the office besides performing administrative and such duties as will be assigned from time to time.

**Requirements:** Applicants must possess a minimum of a Bachelors Degree (Second Class Upper Division) in any field from a recognized University.

**Application Procedure:**

Applicants should submit ONE (1) COPY each of their application letter, a C.V and academic certificates (including KCSE/KCE/EACE/KACE/EAACE).

Applicants should indicate their current addresses and telephone numbers and three (3) referees.

Applications should be sent to:  
Deputy Vice Chancellor (RIL)  
Machakos University  
P.O. Box 136 – 90100  
MACHAKOS

The applications should reach the Deputy Vice Chancellors office on or before Friday, 20<sup>th</sup> July, 2019. *Only shortlisted candidates will be contacted.*