



MACHAKOS UNIVERSITY

OFFICE OF THE REGISTRAR (ACADEMIC AND STUDENT AFFAIRS)

NOTICE

FROM: REGISTRAR (ASA) REF: MksU/REG-ASA/OC/VOL1/028

TO : ALL STUDENTS DATE: 10TH JULY 2019

SUBJECT: SUPPLEMENTARY/SPECIAL EXAMINATIONS

This is to inform all students that supplementary and special examinations will be administered between 22nd July – 2nd August, 2019.

Students are requested to download and complete the Supplementary/Special Examination Application Form available at the University Website. The required Supplementary Examination fee must be paid and evidence of such payment attached to the completed forms. The completed forms should be dropped at the office of the Registrar (ASA) on or before Tuesday 16th July, 2019.

Kindly note that no student will be allowed to proceed to the next level of study if he/she will not have passed in all the units.

Kindly comply.



DR. STEPHEN N MAILU, PH.D.
AG. REGISTRAR (ACADEMIC AND STUDENT AFFAIRS)

SNM/jmg

Cc

- | | |
|---------------------------------|--|
| 1. Vice Chancellor – to note | 7. Deputy Registrar (ASA) |
| 2. Deputy Vice Chancellor (ASA) | 8. Snr. Assistant Registrar-Admissions |
| 3. Deputy Vice Chancellor (APF) | 10. Dean of Schools |
| 4. Deputy Vice Chancellor (RIL) | 11. CODs' |
| 5. Chief Finance Officer | 12. Student Leaders |
| 6. Dean of Students | 13. ICT Directorate |



ISO 9001:2015 Certified.....*Soaring Heights in Transforming Industry and Economy*