



MACHAKOS UNIVERSITY
OFFICE OF THE DEPUTY VICE-CHANCELLOR
(ADMINISTRATION PLANNING AND FINANCE)

Mobile No: 0708387603/0737434504
Website www.mksu.ac.ke
Email dvcapf@mksu.ac.ke

P O BOX 136 - 90100
Machakos, Kenya

11th September, 2019

INTERNAL ADVERTISEMENT

PROMOTION OF MACHAKOS UNIVERSITY TEACHING STAFF

This is to invite Machakos University Teaching Staff who qualify for promotion to apply for the same as per the Commission for University Education (CUE) Regulations dated 27th October, 2014 and the Current Staff Recruitment & Promotions Criteria (*Available in Human Resource Department and the University website, www.mksu.ac.ke*)

Application Procedure:

Applicants should submit FOUR (4) HARDCOPIES and ONE (1) SOFT COPY of their application documents (i.e application letter with PFNo., detailed curriculum vitae, latest payslip, academic and professional certificates-including KCSE/KCE/EACE/KACE/EAACE/KCPE) **via EMAIL and addressed to HR.**

They should indicate their contact addresses, mobile telephone numbers of two (2) referees one **who should be the immediate Supervisor.**

NB: KINDLY NOTE THAT IT IS A MUST FOR APPLICANTS TO TYPE IN THE REQUIRED INFORMATION IN THE JOB APPLICATION FORM AVAILABLE ON THE UNIVERSITY WEBSITE, PRINT,SIGN AND ATTACH TO THE PROMOTION APPLICATION.

Applications should be sent to:

Deputy Vice Chancellor (Administration, Planning and Finance)
Machakos University
P.O BOX 136-90100
MACHAKOS

so as to reach the office **on or before 30th September, 2019.**

Machakos University is an equal opportunity employer and women, persons with disabilities and those from marginalized regions are encouraged to apply.

The Supervisors are requested to forward a Confidential Report of the Applicants to the above office.

Only shortlisted candidates will be contacted.

