



**MACHAKOS UNIVERSITY**  
**OFFICE OF THE DEPUTY VICE CHANCELLOR (ADMINISTRATION PLANNING AND FINANCE)**

Mobile No: 0708387603/0737434504

P O BOX 136 – 90100  
Machakos, Kenya

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13<sup>th</sup> September, 2019

**PROVISION OF M-PESA SERVICES AT THE MACHAKOS UNIVERSITY HOTEL AND CONFERENCE CENTRE**

Machakos University was Chartered on 7<sup>th</sup> October, 2016 and is a successor of Machakos University College. It is Located one (1) Km from Machakos Town along the main Machakos-Wote road.

The Vision of the University is: A Preferred University of Excellence in Scholarship and Service Delivery; whereas the Mission is: To Provide Scholarly Education through Training, Research and Innovation for Industrial and Socio-economic Transformation of our Community.

Machakos University invites applications from service provider(s).

**1. M-PESA SERVICE PROVIDER**

**Main Responsibilities**

- a) Carry out M-Pesa transactions to internal and external customers of Machakos University Hotel and Conference Centre.

**Requirements: Interested service provider(s) should have:**

- a) Police Clearance Certificate.
- b) Single Business Permit.
- c) Identity Card, Copy.
- d) Float of Kshs. 150,000.00
- e) The successful service provider will rent a room at the Le technish Restaurant at a rate of Kshs. 5,000.00 per month.

**Application Procedure**

Applications should be sent to:

**Deputy Vice Chancellor (APF)**  
**Machakos University**  
**P.O BOX 136-90100**  
**MACHAKOS**

So as to reach the Deputy Vice Chancellors (APF) S' office **on or before 27<sup>th</sup> September 2019**  
*Only shortlisted candidates will be contacted.*

***Machakos University is an equal opportunity employer  
and women, persons with disabilities and people from marginalized  
regions are encouraged to apply***

*13-9-19*

