



# MACHAKOS UNIVERSITY

OFFICE OF THE REGISTRAR (ACADEMIC AND STUDENT AFFAIRS)

## NOTICE

FROM: REGISTRAR (ASA) REF:MksU/REG-ASA/OC/VOL1/050

TO : ALL STUDENTS DATE: 6<sup>TH</sup> SEPTEMBER, 2019

**SUBJECT: REMINDER OF PENDING SUPPLEMENTARY/SPECIAL EXAMINATIONS**

The above matter refers,

This is in reference to our memo dated 30/8/2019 on pending Supplementary/Special Examinations. This is to kindly remind you that there will be a window of opportunity to clear the backlog of Supplementary/Special Examinations during the September-December 2019 semester. The Supplementary/Special Examinations will be administered during the week of 23<sup>rd</sup> to 27<sup>th</sup> September, 2019.

All affected students should note that failure to clear the pending Supplementary/Special Examinations will lead to them not proceeding to the next levels of their studies. This is the last reminder about the same.

Students with other pending academic matters are advised to urgently address them with their respective Departments for action.

Kindly comply.



**PROF. E ONDARI-OKEMWA, Ph.D**  
**REGISTRAR (ACADEMIC AND STUDENT AFFAIRS)**

EOO/jmg

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|---------------------------------|----------------------------------------|
| 1. Vice Chancellor – to note    | 7. Deputy Registrar (ASA)              |
| 2. Deputy Vice Chancellor (ASA) | 8. Snr. Assistant Registrar-Admissions |
| 3. Deputy Vice Chancellor (APF) | 10. Dean of Schools                    |
| 4. Deputy Vice Chancellor (RIL) | 11. CODs'                              |
| 5. Chief Finance Officer        | 12. Student Leaders                    |
| 6. Dean of Students             | 13. ICT Directorate                    |

