



**MACHAKOS UNIVERSITY**  
**OFFICE OF DEAN OF STUDENTS**  
**CAREER SERVICES SECTION**

30<sup>TH</sup> JANUARY, 2020

**RECRUITMENT OF CAREER AMBASSADORS**

The Office of Career Services at Machakos University plays a significant role in positively imparting the campus life experience of every student in the University. The office is enthusiastic and focused on educating and empowering students to practice lifelong career development skills, make effective career decisions, and achieve professional success.

The Office of Career Services invites applications from interested students willing to serve as liaison persons between students, faculties and the Office of Career Services as Career Ambassadors for a period of one academic year.

The overall aim of having career ambassadors is to help raise awareness of the Office of Career Services activities and services, mobilize students to participate in the Office of Career Services events, programs and initiatives and serve as effective peer career mentors.

**Qualifications**

Applicants should be bona-fide students of Machakos University in 2<sup>nd</sup> or 3<sup>rd</sup> year of study with good academic standing, be accountable and able to handle information with integrity, have a positive, flexible, adaptable and reliable attitude in working well with people from all fields.

**Application Procedure**

Applicants should submit ONE (1) copy of their application letter, Curriculum Vitae, KCSE certificate and latest undergraduate transcript. The applications should reach the Coordinator of the Office of Career Services on or before **Friday 7<sup>th</sup> February, 2020**.

*Only shortlisted candidates shall be contacted.*

