



MACHAKOS UNIVERSITY

OFFICE OF THE REGISTRAR (ACADEMIC AND STUDENT AFFAIRS)

NOTICE

FROM: REGISTRAR (ASA) REF:MksU/REG-ASA/OC/VOL.1/221
TO : ALL FIRST YEAR STUDENTS DATE: 9TH NOVEMBER 2020
2020/2021 ACADEMIC YEAR

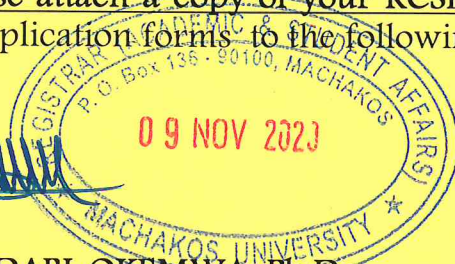
SUBJECT: INTER/INTRA SCHOOL TRANSFERS (CHANGE OF COURSE/PROGRAMME)

The University has noted that some first year students were placed in programmes that do not have quorum and others did not access our communication on change of course/programmes dated 11th September, 2020.

This is therefore to inform first year students who would like to transfer/change their course to do so on or before **Friday 13th November, 2020.**

Application forms for change of course/programme are available on the University website. Students who would like to change course/programme are required to download and email complete applications for consideration by **Friday 13th November 2020.** **Please attach a copy of your KCSE result slip.** Kindly send scanned copies of complete application forms to the following email address: pokemba@mksu.ac.ke.

Thank you.



PROF. E ONDARI-OKEMWA, Ph.D
REGISTRAR (ACADEMIC AND STUDENT AFFAIRS)

EOO/jmg
Cc

1. Deputy Vice Chancellor (ASA)
2. Deputy Registrar (ASA)
3. Snr. Assistant Registrar-Admissions
4. Deans of Schools
5. CODs
6. ICT Directorate
7. Student leaders



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