



MACHAKOS UNIVERSITY

OFFICE OF THE REGISTRAR (ACADEMIC AND STUDENT AFFAIRS)

NOTICE

FROM: REGISTRAR-ASA

REF: MksU/REG-ASA/OC/VOL.2

TO: ALL CONTINUING STUDENTS

DATE: 17TH MARCH, 2023

SUBJECT: REPORTING, UNIT REGISTRATION AND FEES PAYMENT EXTENSION

It has come to the attention of the Office of the Registrar (ASA) that many students have not yet reported in the system, paid fees and registered their units for the current semester. This is therefore to inform all the continuing students that the window for reporting in the system, payment of fees and Unit registration has been extended for a period of two weeks i.e. from **Friday 17th March 2023 to 31st March, 2023**. Students are therefore advised to report in the system, pay fees and register units on or before **31st March, 2023**.

Kindly note that **THERE WILL BE NO FURTHER EXTENSION** after the said deadline.

Kindly comply.



PROF. EZRA ONDARI OKEMWA, Ph.D.
REGISTRAR (ACADEMIC AND STUDENT AFFAIRS)

Cc.

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|-----------------------------------|---------------------------------------|
| 1.Vice Chancellor-to note on file | 7.Deputy Registrar (ASA) |
| 2.Deputy Vice Chancellor (ASA) | 8.Snr. Assistant Registrar-Admissions |
| 3.Deputy Vice Chancellor (APF) | 9.Deans of Schools |
| 4.Deputy Vice Chancellor (RIL) | 10.CODs |
| 5.Chief Finance Officer | 11.Student Leaders |
| 6.Dean of Students | 12.ICT Directorate |
| | 13.Director, Security Services |

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