



# MACHAKOS UNIVERSITY

OFFICE OF THE REGISTRAR (ACADEMIC AND STUDENT AFFAIRS)

## NOTICE

FROM: REGISTRAR-ASA

REF:MksU/REG~ASA/OC/VOL.2

TO: ALL CONTINUING STUDENTS

DATE: 27<sup>th</sup> November, 2023

**SUBJECT: SEPTEMBER ~DECEMBER 2023 SEMESTER EXAMINATIONS**

The September-December 2023 semester examinations are scheduled to start on Thursday, 7<sup>th</sup> December 2023. This is therefore to inform all the continuing students that examination cards are ready for printing from the students' portals. Students with fees balances are advised to clear in order to access their examination cards. The examination cards should be signed and stamped by the respective CODs for purposes of authenticity. Any student without an authentic examination card will not be allowed into examination room

NB: First year students who may face challenges are advised to seek guidance from the Office of the Registrar (ASA).

Kindly comply.



**PROF. EZRA ONDARI OKEMWA, Ph.D.**  
**REGISTRAR (ACADEMIC AND STUDENT AFFAIRS)**

Cc.

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|-----------------------------------|---------------------------------------|
| 1.Vice Chancellor-to note on file | 7.Deputy Registrar (ASA)              |
| 2.Deputy Vice Chancellor (ASA)    | 8.Snr. Assistant Registrar-Admissions |
| 3.Deputy Vice Chancellor (APF)    | 9.Deans of Schools                    |
| 4.Deputy Vice Chancellor (RIL)    | 10.CODs                               |
| 5.Chief Finance Officer           | 11.Student Leaders                    |
| 6.Dean of Students                | 12.ICT Directorate                    |
|                                   | 13.Director, Security Services        |

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