



**MACHAKOS UNIVERSITY**  
**OFFICE OF THE DEPUTY VICE-CHANCELLOR**  
**(ACADEMIC AND STUDENT AFFAIRS)**

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FROM: DEPUTY VICE-CHANCELLOR (ASA)

REF: MksU/ASA/5/12/VOL.4

TO: : ALL STUDENTS

DATE: 4<sup>TH</sup> APRIL 2024

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**SUBJECT: END OF JANUARY - APRIL SEMESTER 2024 EXAMINATIONS**

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This is to remind ALL STUDENTS on session:

1. To download Examination Cards on or before Friday 12<sup>th</sup> April 2024 and have them verified and stamped by the relevant departments.
2. That the end of Semester Examinations are scheduled to start on Monday 15<sup>th</sup> April 2024.
3. That no student will be allowed to write the end of Semester Examinations without a valid Examination Card and other official identification documents.
4. That any 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> Year student who may be a beneficiary of CDF Bursary, Work Study, University Bursary or any other source of funding (evidence to be attached) and would wish to be cleared to write the end of Semester Examination MUST do so on or before Friday 12<sup>th</sup> April 2024.
5. That no student will be cleared to write the end of Semester Examinations after the start of the examinations on Monday 15<sup>th</sup> April 2024.

Kindly comply.

**PROF. JAMES M. MUOLA, Ph.D.**

**AG. DEPUTY VICE-CHANCELLOR (ACADEMIC AND STUDENT AFFAIRS)**

Copy to: Vice-Chancellor (to note on file)  
Deputy Vice-Chancellor (APF)  
Deputy Vice-Chancellor (RIL)  
Chief Finance Office  
Deans of Schools  
Dean of Students  
SAMU

*JMM/fmi*

