



**MACHAKOS UNIVERSITY**  
**OFFICE OF THE DEPUTY VICE-CHANCELLOR**  
**(ADMINISTRATION PLANNING AND FINANCE)**

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P O BOX 136 - 90100  
Machakos, Kenya

## **INTERNAL ADVERTISEMENT**

**DATE: 5<sup>th</sup> JULY, 2024**

Machakos University wishes to promote teaching staff who are qualified to fill teaching positions in various schools.

Teaching staff who qualify are requested to apply for the following positions as per the Career Progression Guidelines for Machakos University Academic staff (*Available in Human Resource Department and the University website, [www.mksu.ac.ke](http://www.mksu.ac.ke)*)

**i) Lecturer - Grade 12**

For appointment to this grade, a candidate: -

- i) Should have an earned Ph.D. degree or its equivalent from an accredited and recognized University.
- ii) Registered with the relevant professional body (*where applicable*)

**OR**

- i) For special cases/disciplines (engineering, medicine, nursing), have a Master's degree in the relevant field from an accredited and recognized University plus at least three (3) years of teaching experience at University level or in research /industry.
- ii) A minimum of 24 research and publication points of which 16 should be in refereed journal(s) or one (1) post-secondary school book or four (4) book chapters in relevant fields for at least undergraduate studies level.
- iii) Registered with the relevant professional body (*where applicable*)

### **Mode of Application**

Applicants must:

- i) Submit two (2) hard copies of the letter of application, academic certificates, testimonials and updated curriculum vitae to include full details of academic and professional qualifications, experience, publications, supervision of postgraduate students (where applicable),



- ii) attracted funds, academic programmes developed, membership to professional bodies and evidence of current salary.
- iii) Update individual google scholar accounts to include all publications.
- iv) Type the required information in the Job Application Form available on the University website, print, sign and attach to the application.
- v) Send a soft copy (one running pdf file) of the application details to [dvcapf@mksu.ac.ke](mailto:dvcapf@mksu.ac.ke).
- vi) Submit two (2) hard copies of application in a sealed envelope indicating the position applied for to the DVC (APF) as detailed in the provided address.

**The Deputy Vice-Chancellor  
Administration, Planning and Finance  
Machakos University  
P. O. BOX 136 – 90100  
MACHAKOS**

So as to be received not later than **Friday 12<sup>th</sup> July, 2024**.

**N/B: Only short-listed candidates will be contacted. Machakos University is an Equal Employment Opportunity employer and therefore staff of either gender or persons with disability are encouraged to apply.**

