



# MACHAKOS UNIVERSITY

## OFFICE OF THE REGISTRAR

### (ACADEMIC AND STUDENT AFFAIRS)

#### NOTICE

FROM: REGISTRAR-ASA

REF: MksU/REG-ASA/OC/VOL.2

TO: ALL MACHAKOS UNIVERSITY STUDENTS

DATE: 13<sup>TH</sup> DECEMBER, 2024

**SUBJECT: CLEARANCE OF FEES AND PRINTING OF EXAMINATION CARDS**

The above subject matter refers.

The end of September-December, 2024 Semester examinations are scheduled to be administered from 13<sup>th</sup> January, 2025 to 24<sup>th</sup> January, 2025. All students are advised to clear outstanding fee balances, register units and download their examination cards by 20<sup>th</sup> December, 2024.

No student will be allowed into the Examination room with fees balance or without a valid examination card.

Merry Christmas and Happy New Year 2025.

**PATRICK OKEMBA**

**AG. REGISTRAR (ACADEMIC AND STUDENT AFFAIRS)**

PO/mkn

Cc.

1. Vice Chancellor-to note on file
2. Deputy Vice Chancellor (ASA)
3. Deputy Vice Chancellor (APF)
4. Deputy Vice Chancellor (RIL)
5. Chief Finance Officer
6. Dean of Students
7. Deans of Schools
8. CODs
9. ICT Directorate
10. SAMU leaders



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