



**MACHAKOS UNIVERSITY**  
**OFFICE OF THE REGISTRAR**  
**(ACADEMIC AND STUDENT AFFAIRS)**

**NOTICE**

**FROM: REGISTRAR-ASA**

**REF: MksU/REG-ASA/OC/VOL.2**

**TO: ALL STUDENTS**

**DATE: 24<sup>TH</sup> APRIL, 2025**

**SUBJECT: COLLECTION OF STUDENT IDENTIFICATION CARDS**

The above subject matter refers.

This is to inform students who had not been issued with Student IDs or have applied for replacement of lost student IDs to collect them from the Office of the Registrar-ASA (Admissions section) as from 24<sup>th</sup> April, 2025. Students applying for replacement are advised to present evidence of payment of replacement fee of Kshs. 500/- from the Finance Department.

Thank you.



**PATRICK OKEMBA,**  
**AG. REGISTRAR (ACADEMIC AND STUDENT AFFAIRS)**

PO/mkn

Cc.

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|---------------------------------|---------------------|
| 1. Vice Chancellor-To note      | 5. Dean of Students |
| 2. Deputy Vice Chancellor (ASA) | 6. Deans of Schools |
| 3. Deputy Vice Chancellor (APF) | 7. All CODs         |
| 4. Deputy Vice Chancellor (RIL) | 8. SAMU leaders     |

