

MACHAKOS UNIVERSITY

OFFICE OF THE REGISTRAR (ACADEMIC AND STUDENT AFFAIRS)

NOTICE

FROM: REGISTRAR-ASA

REF:MksU/REG-ASA/OC/VOL.2

TO: ALL CONTINUING STUDENTS

DATE: 5TH SEPTEMBER 2025

SUBJECT: HELB INSTITUTIONAL VISIT

The above subject matter refers.

This is to inform all the Machakos University students that officials from Higher Education Loans Board (HELB) will be visiting Machakos University to address all issues which have been raised by students regarding the HELB funding.

The officers will visit Machakos University for (2) days starting from Monday, 8th to Tuesday, 9th September 2025. The officials will be based in Room 10 from 8.00 a.m. to 5.00 p.m. for the (2) days.

All students are welcomed to raise queries regarding HELB funding and any other queries regarding HELB finances.

Thank you.


PATRICK OKEMBA
A.G. REGISTRAR (ACADEMIC AND STUDENT AFFAIRS)



Cc.

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|-----------------------------------|---------------------------------------|
| 1.Vice Chancellor-to note on file | 7.Deputy Registrar (ASA) |
| 2.Deputy Vice Chancellor (ASA) | 8.Snr. Assistant Registrar-Admissions |
| 3.Deputy Vice Chancellor (APF) | 9.Deans of Schools |
| 4.Deputy Vice Chancellor (RIL) | 10.CODs |
| 5.Chief Finance Officer | 11.Student Leaders |
| 6.Dean of Students | 12.ICT Department |
| | 13.Director, Quality Assurance |

PO/jmg

