



MACHAKOS UNIVERSITY
OFFICE OF THE REGISTRAR (ACADEMIC AND STUDENT AFFAIRS)

NOTICE

FROM: REGISTRAR (ASA)

REF: MksU/REG~ASA/OC/VOL 1

TO: 10TH GRADUATION GRADUATES

DATE: 5TH JANUARY, 2026

SUBJECT: COLLECTION OF ACADEMIC CERTIFICATES & TRANSCRIPTS

This is to inform the graduates of the 10th Graduation ceremony of Machakos University held on 7th November, 2025 that the Office of the Registrar-ASA will be issuing academic certificates & transcripts as per the schedule below:

S.NO.	DATE	SCHOOL OF
1.	Tuesday, 6 th January , 2026 – Friday, 9 th January, 2026.	<ul style="list-style-type: none"> • Education • Agriculture, Environment & Health Sciences • Humanities & Social Sciences
2.	Monday, 12 th January , 2026 – Friday, 16 th January, 2026.	<ul style="list-style-type: none"> • Business, Economics, Hospitality & Tourism Management • Engineering & Technology • Pure & Applied Sciences

Please bring with you copies of the clearance certificate (generated from student portal), academic clearance form and original National Identification Card. Kindly adhere to the schedule.



PATRICK OKEMBA

AG. REGISTRAR (ACADEMIC AND STUDENT AFFAIRS)

Cc.

1. Vice Chancellor 2. Deputy Vice Chancellor (ASA) 3. Deputy Vice Chancellor (APF) 4. Deputy Vice Chancellor (RIL) 5. Chief Finance Officer 6. Dean of Students	7. Deans of Schools 8. CODs 9. ICT Directorate 10. Director, Security Services 11. SAMU Leaders
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